



## **Covington Preservation Excellence Awards City of Covington Historic Preservation Office**

The Covington Preservation Excellence Award Program recognizes outstanding recent contributions to the preservation of Covington's historic fabric. The 2023 Awards will be presented by the Covington Historic Preservation Office to individuals or organizations for preservation projects that were completed between January and December of 2022. The five project categories eligible for Preservation Awards are: Exterior Restoration-Residential, Exterior Restoration Mixed Use/Commercial, Adaptive Re-use Residential, Adaptive Re-use Mixed-Use Commercial, and Interior Excellence. Awards will be presented based on the following criteria:

1. Project design sensitivity to the historic character and fabric of the property, and degree of preservation or restoration achieved.
2. Project execution representing the best preservation practice and use of appropriate techniques.
3. Degree of difficulty of problems or threats faced, and the creativity and appropriateness of the solutions applied.
4. Impact of leader, program, organization or project on the community and the preservation of the city's historic resources.

The accuracy of the background information provided, and the completeness of the nomination form are an integral part of the decision to recognize a project with a Preservation Excellence Award. The 2023 Awards will be presented at a ceremony to be held during the week of May 8-12th, in conjunction with National Preservation Month and Economic Development Week. This ceremony will take place in Covington and the location, date and time will be announced shortly.

To nominate a property for a Preservation Award, complete the attached nomination form and submit it with supporting documentation to the City of Covington's Historic Preservation Office.

Economic Development Department  
20 West Pike Street. Covington, KY 41011.

For information regarding the Covington Preservation Excellence Award Program or questions about nomination forms, please call Kaitlin Bryan at 859-292-2171 or email at [kaitlin.bryan@covingtonky.gov](mailto:kaitlin.bryan@covingtonky.gov).

Nomination forms must be received no later than 4:30 PM, Monday, April 3<sup>rd</sup>, 2023.  
All submitted materials become the property of the City of Covington and will not be returned.



# NOMINATION FORM

## Covington Preservation Excellence Awards

Eligible projects must have been completed between January and December of 2022, located within Covington city limits, and have obtained appropriate permitting.

**Nominated Property:** \_\_\_\_\_

Name, address, and phone number of current property owner *or* nominee (if different):

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Name, address, and phone number of person completing this nomination form:

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**Award Category** (see attached): \_\_\_\_\_

**Begin/End Dates of Project** (use permit dates, if available): \_\_\_\_\_

**Description of Achievement** Please attach a one-page written description of the project achievement, including the nature of the project completed, the tasks required to complete it, and the contribution of the project to the preservation of Covington's historic character. Please include any historic information that is known about the building including building name, original owner, architect, date of construction, and history of the site. Any interesting information that you would like to share is appreciated, but not required: quirks about the building, misadventures that occurred during restoration work, etc.

**Project Contributors** List all major contributors to the achievement of the project (e.g., architect, landscape architect, contractors, lenders, consultants, or other contributors). Please include mailing addresses for each contributor.

**Supporting Documentation** Please attach photographs (no more than ten) illustrating the project's achievements. Include at least one before and after photograph. Please attach any permits required for the project (if applicable).

Nomination forms must be received no later than 4:30 PM, Monday, April 3<sup>rd</sup>, 2023.  
Completed nomination packets can be mailed to city hall or emailed to [kaitlin.bryan@covingtonky.gov](mailto:kaitlin.bryan@covingtonky.gov).

### Category Descriptions

Exterior Restoration-Residential: This category acknowledges historic residential projects that have restored the exterior of the building in which the architect, contractor, or owner expressed exceptional care in respecting the historic fabric and/or setting of the property. These projects tend to have sufficient and intact historic materials and detailing that would warrant a restoration.

Exterior Restoration-Mixed Use/Commercial: This category acknowledges historic mixed use or commercial structures that have restored the exterior of the building in which the architect, contractor, or owner expressed exceptional care in respecting the historic fabric and/or setting of the property. These projects tend to have sufficient and intact historic materials and detailing that would warrant a restoration.

Adaptive Re-use Residential: This category acknowledges the successful Adaptive Reuse of a residential property in the design of new and different use(s) for an existing building in which the historic materials and fabric of a property were retained and used as a prime element in the design of the project.

Adaptive Re-use Mixed Use/Commercial: This category acknowledges the successful Adaptive Reuse of a mixed use or commercial property in the design of new and different use(s) for an existing building in which the historic materials and fabric of a property were retained and used as a prime element in the design of the project.

Interior Design: This award recognizes a project, either residential, mixed use or commercial that demonstrates an outstanding achievement in historic preservation, restoration, or rehabilitation of the interior of a building.

### Attachment Checklist

- Completed Nomination Form
- Description of Achievement
- List of Project Contributors
- Before and After Photographs
- Project Documentation Photographs
- Permits (Certificate of Appropriateness, if applicable)